



Implementation Seminar – Draft Programme

Topic	Project Implementation Seminar
Date	6 – 7 February 2019
Time	Two days event
Venue	Lumen Hotel and Events Stadionplein 20 8025 CP Zwolle The Netherlands www.lumenzwolle.nl

Agenda

DAY 1

- 08.30 Coffee and registration**
- 09.00 Welcome and introduction**
- 09.15 The Programme so far**
Achievements and progress – where are we?
- 10.00 Session on activity reporting and indicators**
How to report on the content of your project - what is relevant and what is not
- 11.00 Coffee break**
- 11.30 Session on finances/ rules and requirements/ second level control**
- 12.30 Lunch break**
- 13.30 Recap on the morning sessions**
- 14.00 Q&A**
From project to project or from project to the Joint Secretariat
- 14.30 Country-specific sessions**
- 15.15 Coffee break**
- 15.30 Joint Secretariat/ project consultations and inter-project networking**
You will be able to book time slots at time of registration on-site
- 19.00 Networking dinner**



DAY 2

09.00 Coffee and registration

09.15 Welcome back and recap

09.30 Parallel Session I

1. The Online Monitoring System for reporting (valid for first level controllers and project beneficiaries/ lead beneficiaries)
2. Introduction to the final report
3. State Aid, final recipients and reporting

10.30 Coffee Break

11.00 Parallel Session II

1. In-depth finance (recommended for first level controllers and project finance officers)
2. Communication Workshop
3. Thematic sessions – more information to come

12.30 Lunch

13.30 End of event

This event is intended for approved running projects. The maximum number of participants is limited to 150 persons, and active beneficiaries in the projects and their first level controllers are invited to attend.

Speakers and facilitators will be personnel from the North Sea Region Programme Secretariat. Presentations will be held in English.

Register here: <https://northsearegion.eu/about-the-programme/events/implementation-seminar-for-ongoing-projects/>

General information about the Programme and its rules and procedures: <https://northsearegion.eu/>