

GUIDANCE

Submitting your expression of interest

Version 1.0

When submitting an expression of interest, you do not need to appoint an authorised signatory. The appointment of an authorised signatory is only relevant when you want to submit a small-scale project application form or a full application form.

STEP 1

Before you can submit your expression of interest you need to fill-in all mandatory fields in the form. If you can see a button called "Status" when your expression of interest is in view mode, it means that you still have information left to fill in.

NOTE: If you see the button named "Ready to submit", please skip forward to step 3.

Interreg North Sea 2021-2027 Online Monitoring System

CSV testing 08 November 2021 (tet)

Home > Project Applications > Expression of Interest > CSV testing 08 November 2021

Demian

A.1 Identification	
Call	Call 1A (Eol)
A.1.1 Project title	CSV testing 08 November 2021
A.1.2 Project acronym	tet
A.1.3 Lead Partner	test
A.1.4 Start Date	01/03/2022
A.1.4 End Date	01/03/2023
A.1.4 Project duration	12 months
A.1.5. Priority	Priority 1. Robus
A.1.6. Priority specific objective	12 Developing s

Buttons: Edit, Status, Access, Actions

STEP 2

Click on the button "Status". A status overview is now displayed in which you can track what is still pending in the application form. In the example below you can see that section A.2 is marked as a section which needs your attention.

In order to remove the warnings, please edit your application and fill-in or edit the sections highlighted in the status overview. For direct access from the status overview to the highlighted section you have the option to click on the section header – in this example "A.2 Summary".

The screenshot displays the 'Interreg North Sea 2021-2027 Online Monitoring System' interface. The main content area shows a 'Submission Status' overview for 'CSV testing 08 November 2021 (tet)'. A warning message states: 'Opens issues before completion. The following parts are missing some information or a character limit has been exceeded. You need to fill them before being able to submit the form.' Below this, a progress bar highlights 'A.2 Summary' and 'A.2.1 Project Summary' in red. The right sidebar shows a 'Submission process' flowchart with steps: 'Fully fill in form' (with a red warning box), 'Final submission' (with a red warning box), and 'Decision' (with a grey box). The bottom of the page includes the copyright notice: '© 2021 Interreg North Sea, OMS 3.0.2.0223 by Apogee Information Systems.'

STEP 3

When you have filled in all required fields in the expression of interest you can submit it. The status button has now changed to "Ready to submit". When you are ready to submit click the button.

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Edit Ready to submit Access Actions

A.1 Identification

Call Call 1A (Eol)

A.1.1 Project title	CSV testing 08 November 2021
A.1.2 Project acronym	tet
A.1.3 Lead Partner	test
A.1.4 Start Date	01/03/2022
A.1.4 End Date	
A.1.4 Project duration	
A.1.5 Priority	
A.1.6 Priority specific objective	

Edit Ready to submit Access Actions

STEP 4

A green button named "Final submission" will now appear. Click the button.

Interreg North Sea 2021-2027 Online Monitoring System

CSV testing 08 November 2021 (tet)

Home » Project Applications » Expression of Interest » CSV testing 08 November 2021

Final submission

You can submit the form. **Final submission**

Rules of Eol submission

Submission of an Expression of Interest form is regularly the first step in the funding procedure. After assessment, if an Expression of Interest is selected, it will be offered to submit a Full Application. The programme's Monitoring Committee selects projects for funding based ONLY on the submitted Full Applications, i.e. after the second step of the procedure.

Relevant documentation: Fact sheet 18, Application assessment process

Submission process

Fully fill in form The form is fully filled in and without errors.

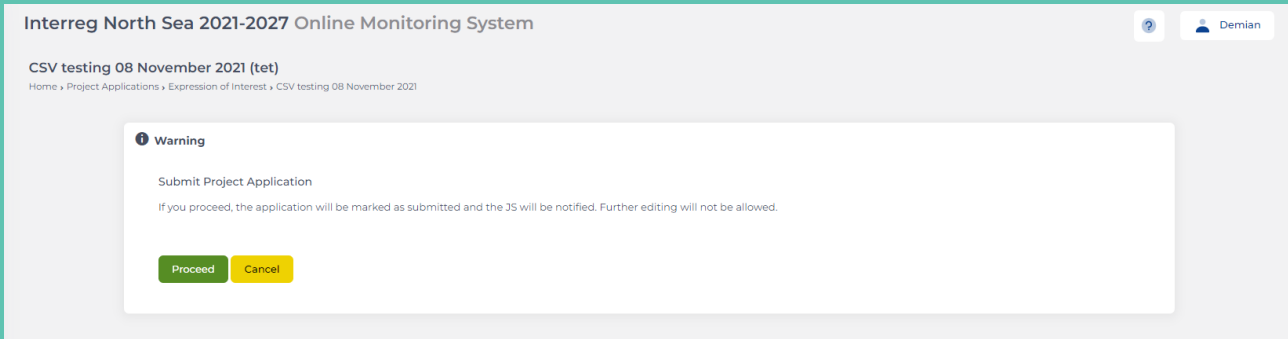
Final submission You can submit the form. **Final submission**

Decision The form is not submitted so there is no decision.

B.1 Partners	A.1.1 Project title	CSV testing 08 November 2021
B.2 Partnership Description	A.1.2 Project acronym	tet
C.1 Objective	A.1.3 Lead Partner	test
C.2 Spotlight themes	A.1.4 Start Date	01/03/2022
C.3 Work plan	A.1.4 End Date	01/03/2023
C.4 Results	A.1.4 Project duration	12 months
C.5 Durability	A.1.5 Priority	Priority 1. Robust and smart economies in the North Sea Region
D.1 Budget	A.1.6 Priority specific objective	1.2. Developing skills for smart specialization, industry and innovation
D.2 Funding		
D.3 Spending plan		
E. Submission		

STEP 5

Confirm that you will submit your expression of interest by clicking the button "proceed".



STEP 6

Your application has now been submitted and you can no longer edit it.

Note: If you by accident have submitted your application too early or if you want to edit it again, please reach out to the Joint Secretariat who can unlock the submitted application.

