



## Vacancies: Two Project Advisors for the North Sea Region Programme Joint Secretariat

The North Sea Region Programme Secretariat is looking for two skilled advisors with experience in project development and administration. This is an exciting opportunity for professionals who want to develop their experience in a European working environment specialised in transnational and European regional development co-operation.

The advisors will work within the team structure of the Joint Secretariat. Day to day responsibilities will include assessment of project ideas, proposals and applications, checking and monitoring progress of project activities and giving advice to project developers as well as to ongoing projects.

The work will be varied and also includes the promotion of the programme, training activities in relation to the programme, drafting texts and articles, writing special reports and further development of the monitoring tools available.

### Candidate Profile

The ideal candidates will have a relevant degree and working experience from project development, assessment of project applications, project reporting and administration, preferably in an Interreg context. We expect a strong background in research and/or public administrations environment; experience and an interest in regional development is desirable. Experience of working with project finances will be an advantage. The successful candidates will likely have at least some years of working experience.

The chosen candidates will have excellent written and spoken English and an interest in European policy issues.

### Essential qualifications

- Degree in relevant subject, i.e., spatial planning, geography, economics or related fields
- Working experience in project development, coordination and administration
- Excellent spoken and written English, including drafting skills in English



### Desirable qualifications

- Experience with project finances
- Experience in regional development and knowledge about Interreg
- Project management
- Experience in environmental policy and innovation
- Team working experience
- Ability to communicate in one or more languages of the North Sea Region

### Deadlines & other

The salary level will be related to qualifications. The jobs are located in Viborg, Denmark and will involve travelling to programme events in the participating countries of the Programme. The closing date for applications is 19 February 2020. Interviews will be held upon agreement in Viborg, Denmark on 21 & 24 February 2020. The start date is as soon as possible and preferably 1 April 2020.

For more information about the North Sea Region Programme, go to [www.northsearegion.eu](http://www.northsearegion.eu). For questions, please contact Lise Espersen: [lise.espersen@northsearegion.eu](mailto:lise.espersen@northsearegion.eu)

If you are interested in applying for this post, please send your CV and a supporting letter via e-mail to: [info@northsearegion.eu](mailto:info@northsearegion.eu).