

Flood infrastructure Asset management & Investment in Renovation, adaptation, optimization and maintenance

Remco Schrijver / Dirk Jan Douglas

Introduction to 4th CGM

7 March 2018, Haarlem, The Netherlands



Objectives of today's meeting

- + Preparation of next Progress Report
- + Preparation of Request for Change
- + Agreement on table of content and working mode end report
- + Making progress with the System and Performance analysis
- + Discuss the results of the gaps analysis



Agenda – Morning session

Block 'Coordination Group Meeting #4'	
08:45 – 09:00	Agenda, announcements, minutes CGM#03 (Billund) and TM#03 (Hamburg), Remco Schrijver
09:00 – 09.45	WP 1. Projectmanagement, Remco Schrijver / Dirk Jan Douglas
09.45 – 10.00	WP 2. Communication, Ita Jablonski / Jörgen Dehlin
10.00 – 10.15	Coffee break
10:15 – 11.30	Update of the other WP's with the action plan as a reference, WP Leaders / WP Participants
11.30 – 12.00	Proposal table of content end report, Frank den Heijer
12:00 – 12:15	Meet-up with Building with Nature project group

Agenda – Afternoon session

13.00 – 13:15	CGM #5 in Norway, Camilla Nestegard
Block ‘Performance analysis in the SPR framework’	
13:15 – 13:30	Introduction by Scientific team, Wouter-Jan Klerk
13:30 – 14:30	Performance analysis in the SPR framework for Middelkerke, Hollandsche IJssel barrier, KIJK, Helsingborg, Hamburg, Ribe and Hvide Sande
14:30 – 15:30	Follow-up parallel discussion buddies (member scientific team – asset owner)
Block ‘Follow up Maturity analysis’	
15:30 – 16:30	Improvements on flood defense asset management in FAIR, Berry Gersonius / Jeroen Rijke
16:30 – 17:00	Wrap up, actions and closure of meeting



Agenda – Evening

Conference dinner	
18:00 – 18:15	Bus to dinner location
18:15 – 22:30	Dinner at Restaurant Parck, Haarlem
22:30 – 22:45	Bus back to hotel

Announcements

- + Logistics midterm event
- + Policy Learning Group
- + Steering Group Meeting

Name	Organisation
Cees Henk Oostinga (Chairman)	Ministry of Infrastructure and Environment, Rijkswaterstaat, The Netherlands
Anne Kirsten Meijer	Regional Water Authority Schieland and the Krimpenerwaard, HHSK, The Netherlands
Peter van Besien	MDK - Coastal Division, Belgium
Peter Cavala	The country Administration Board of Skåne, Lst Skåne, Sweden
Merete Løvschall	Danish Coastal Authority, DCA, Denmark
Paul Sayers	Sayers and Partners LLP, S&P, United Kingdom
Chris Zevenbergen	IHE Delft Foundation, UNESCO-IHE, The Netherlands
Gerard Blom	Stichting Deltares, Deltares, The Netherlands
Grethe Helgås	Norwegian Water Resources and Energy Directorate, NVE, Norway
Peter Fröhle	Hamburg University of Technology, TUHH, Germany
Michael Schaper	Agency for Roads, Bridges and Waters, LSBG, Germany
Frank Spuij	HAN University of applied sciences

Finance & Reporting



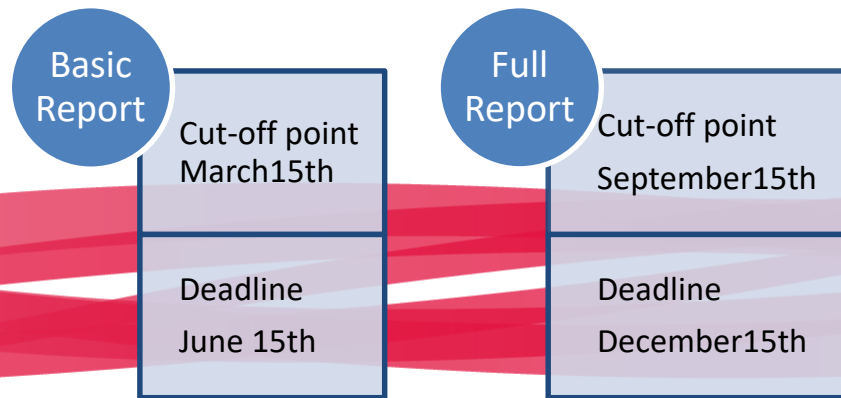
Reporting

- + Progress Report 1 has been submitted on 15 December 2017
- + Evaluation process is almost completed. Initial responses from the Joint Secretariat are positive.
- + Rijkswaterstaat expects to be able to transfer the relevant share of grant to all the beneficiaries in mid April

Reporting Cycle

Same cycle every year:

- Report (deadline June 15th) **Basic report**
Cut-off point: March 15th
- Report (deadline December 15th) **Full Report**
Cut-off point: September 15th



Preparation of Progress Report 2

Report must be submitted online through OMS.

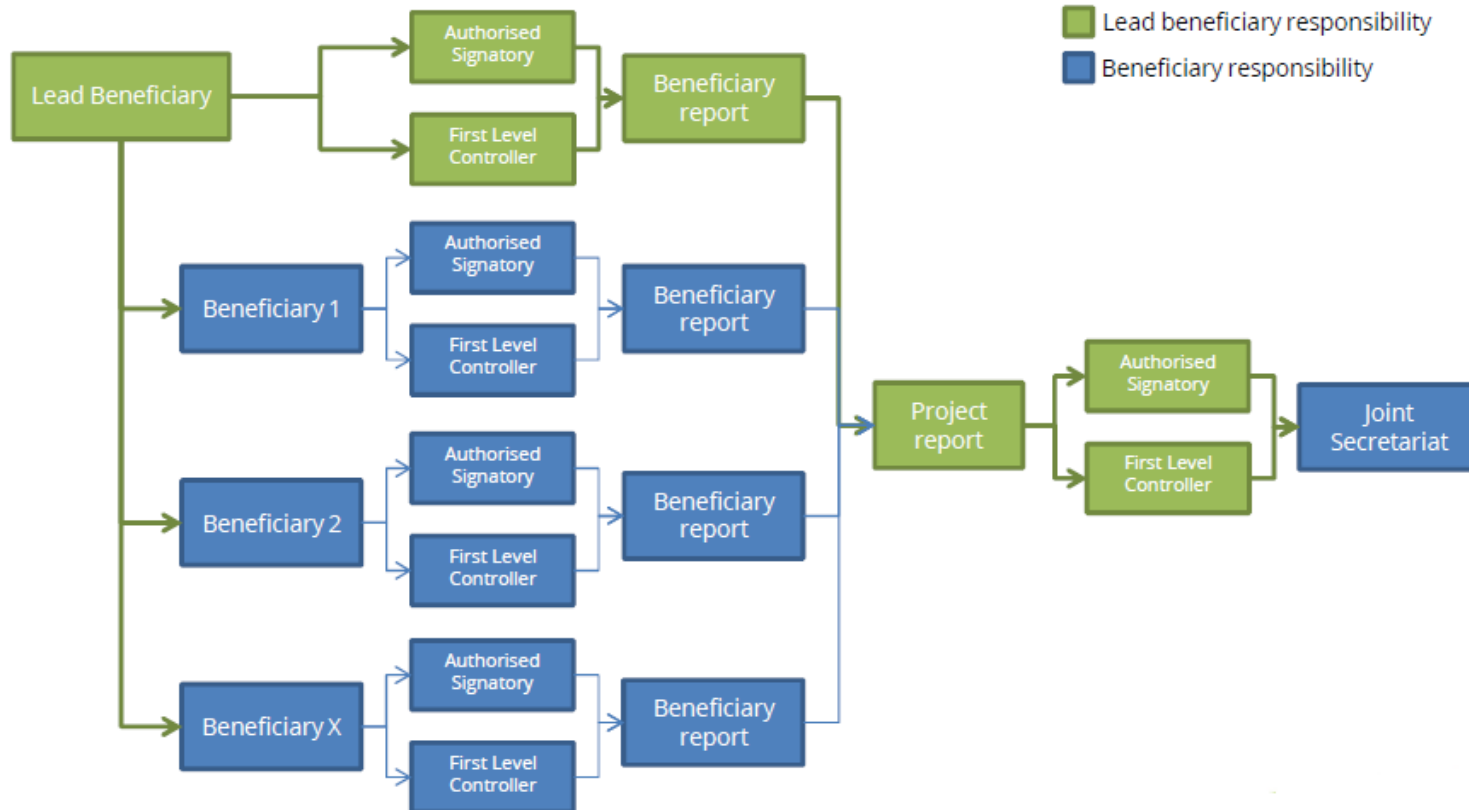
- Progress activity report
- Finance report

Project Report 2 should be submitted on 15 June 2018 covering project period 16-9-2017 till 15-3-2018.

It is possible that the reporting deadline will be extended as a result of the intended Request for Major Change.



Reporting period



Project period 16-9-2017 to 15-3-2018

Deadline Friday 15 June 2018



Action	Who	Date
Start preparing the Progress- and Finance Report.	Partners and Lead Partner	1-3-2018
Coordination Group Meeting in The Netherlands.	All	7/8-3-2018
Complete Progress- and Finance Report and submit <u>in OMS</u> to their First Level Controller (FLC).	Partners and Lead Partner	16-4-2018
FLC verifies eligibility of expenditure incurred by the individual partner and uploads a Control Report and certificate into the OMS.	First Level Controllers	4-5-2018
The Authorised Signatory of each partner signs the Progress- and Finance Report by locking the OMS.	Partners and Lead Partner	8-5-2018
Lead Partner FLC checks if all certificates are in place for all partners.	Lead Partner First Level Controller	18-5-2018
The Lead Partner compiles all expenditure and control certificates into one financial statement covering the project period 2 and ensures the overall project Progress Report provides a synthesis picture.	Lead Partner	1-6-2018
Submission of complete Basic Report in OMS (done by AS).	Lead Partner	14-6-2018

Preparation of Request for minor Changes

Submitting minor changes can be done during the all project period.

For example,

Changes between budget lines of the same beneficiary, without changing the total budget of the beneficiary, can be solved with a minor change.

Subjects:

- + Budget changes for HHSK, Skane and maybe others...

We are planning to submit some minor changes early April 2018.

Preparation of Request for Major Change

The lead partner will submit a Request for Major Change after the evaluation of Progress Report 1 has been completed.

Subjects:

- + Adding HAN University of Applied Sciences (The Netherlands) as a new partner to the project consortium as a replacement of inactivated partner Triple Bridge.
- + (Adding Esbjerg Kommune (Denmark) as a new partner to the project consortium.)
- + (Budget change. Creating budget for the scientific partners to write the final report.)

Preliminary reaction of Interreg NSR

- + The project budget for the FAIR project cannot be increased. It is one of the conditions for the SC approval of the project
- + Only reallocation among the EU partners
- + Adding HAN as new partner is not a problem, since the total budget will not change
- + The additional budget for Esbjerg Kommune has to be provided through savings in budgets of the partners and to be reallocated to the new partner.