



DRAFT PROGRAMME

FIRST LEVEL CONTROL SEMINAR

21 February 2018, Copenhagen, Denmark

Venue: Danish Business Authority, Langelinie Allé 17 (4th floor),
2100 Copenhagen Ø

The seminar is focusing on programme rules and the linkages to first level control. Participation is expected from first level controllers, lead beneficiaries and beneficiaries responsible for reporting, as well as other parties involved in reporting and control of projects. The seminar will provide participants with a better understanding of the cooperation needs between the first level controller and the project beneficiaries.

Participants should be from the host country as national rules and regulations will be addressed.

It is highly recommended to attend the seminar to get an overview of the requirements to request reimbursements from the programme.

Costs for participating in the seminar are eligible project costs.

PROGRAMME

9.00 - 9:30 Coffee and registration

9:30 – 9.45 Welcome and Introduction
Erhvervsstyrelsen and Joint Secretariat

Session 1 – Rules and Responsibilities

9.45 - 10.15 First Level Control in Denmark
- First Level Control designation process
- Where and when do national rules apply?
Erhvervsstyrelsen



10.15 – 10.45	Financial Reporting and First Level Control: Who does what? How to plan your time? <i>Joint Secretariat</i>
10.45 – 11.00	Refreshment Break
11.00 – 12.00	Programme Rules /Fact Sheets incl. Question & Answers <i>Joint Secretariat</i>
12.00 – 13.00	Lunch
Session 2 – Reporting and Control in Practice	
13.00 – 13.30	Refresher exercise <i>Joint Secretariat</i>
13:30 – 14:00	First Level Control report in the Online Monitoring System <i>Joint Secretariat</i>
14.00 – 15.00	Informal Question & Answer and networking session <i>Joint Secretariat, Erhvervsstyrelsen</i>

Speakers and facilitators will be personnel from Erhvervsstyrelsen responsible for Interreg in Denmark and the North Sea Region Programme Secretariat. Presentations will be held in Danish and English.

General information about the programme and rules and procedures:
www.northsearegion.eu