



## FIRST LEVEL CONTROL TRAINING SEMINAR

Venue: Scandic Crown, Polhemsplatsen 3, 411 11 Göteborg

Date: 24.10.2017

### PROGRAMME

09.00 - 09:30 Coffee and registration

09.30 - 09.45 Welcome and Introduction

*National Representative and Joint Secretariat*

#### **Session 1 – Rules and Responsibilities**

09.45 - 10.15 First Level Control designation process in Sweden

Where and when do national rules apply?

*Joint Secretariat and National Representative*

10.15 - 10.45 Financial Reporting and First Level Control: Who does what? How to plan your time?

*Joint Secretariat*

10.45 - 11.00 Refreshment Break

11.00 - 12.00 Programme Rules/ Fact Sheets incl. Question & Answers

*Joint Secretariat*

**12.00 – 13.00 Lunch**



## Session 2 – Reporting and Control in Practice

13.00 -13.30 Refresher exercise

*Joint Secretariat*

13.30– 14.00 First level control report in the Online Monitoring System

*Joint Secretariat*

14.00-15.00 Informal Question & Answer and networking session

*Joint Secretariat and National Representative*

Speakers and facilitators will include personnel from the National Authorities responsible for Interreg in Sweden and the North Sea Region Programme Secretariat. Presentations will be held in English. Questions can be asked and answered in either English or Swedish.

The seminar is focusing on *programme rules and the linkages to first level control*. Participation is expected from first level controllers, lead beneficiaries and beneficiaries responsible for reporting, as well as other parties involved in reporting and control of projects. The seminar will provide participants with a better understanding of the cooperation needs between the first level controller and the project beneficiaries.

**Participants should be from the host country as national rules and regulations will be addressed.**

**It is highly recommended to attend the seminar to get an overview of the requirements to request reimbursements from the programme.**

Costs for participating in the seminar are eligible project costs.

[Register for the event](#)

General information about the programme and rules and procedures:  
[www.northsearegion.eu](http://www.northsearegion.eu)